

**Middletown Public Schools**

**Middletown, Rhode Island**

**Monday, June 22, 2015**

**SCHOOL COMMITTEE MEETING**

**Michael S. Pinto Conference Room**

**Members Present:**

**Theresa Spengler, Chairman**

**Kellie DiPalma Simeone, Vice-Chairman**

**Douglas Arnold**

**Liana Fenton**

**William O'Connell**

**Also Present:**

**Rosemarie K. Kraeger, Superintendent of Schools**

**Linda Savastano, Assistant Superintendent**

**Raquel Pellerin, Business Manager**

**Peter Anderson, Director of Facilities/Transportation and Safety**

**The Regular School Committee Meeting was called to order at 5:30**

**p.m. Administrative staff members present were Michelle Fonseca, Donna Chelf, Beth Hayes, Gail Abromitis, and Linda Beaupre. The Pledge of Allegiance was recited.**

## **SPOTLIGHT ON TEACHING AND LEARNING**

**No “Spotlight on Teaching and Learning” for June 22, 2016.**

## **PROCLAMATIONS/AWARDS**

**Proclamations/Awards were presented in the following categories:**

- Student Awards**

- Boys’ and Girls’ Clubs of Newport - Volunteers**

- Newport Daily News Athlete and Student of the Week**

**A brief recess was taken.**

## **STUDENT ACTIVITIES**

**No “Student Activities” for June 22, 2015.**

## **INFORMATION**

**Mrs. Kraeger noted the following items of information:**

- Donation letters**
- The Wave, Gaudet Times, MHS Athletic Banquet, Chorus and Band Awards**

## **CORRESPONDENCE**

**No “Correspondence” for June 22, 2015.**

## **CONSENT AGENDA**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. To approve the Consent Agenda. Unanimous vote.**

- Approval of the following minutes:
  - May 21, 2015 School Committee Meeting****
- Approval of the following vouchers:**

## **May Voucher Summary**

**Voucher Number Date Total**

|             |                  |                     |
|-------------|------------------|---------------------|
| <b>1378</b> | <b>5/1/2015</b>  | <b>\$20,137.64</b>  |
| <b>1377</b> | <b>5/1/2015</b>  | <b>\$310,957.74</b> |
| <b>1376</b> | <b>5/1/2015</b>  | <b>\$188,127.37</b> |
| <b>1380</b> | <b>5/4/2015</b>  | <b>\$3,762.86</b>   |
| <b>1379</b> | <b>5/4/2015</b>  | <b>\$1,372.37</b>   |
| <b>1381</b> | <b>5/5/2015</b>  | <b>\$4,101.00</b>   |
| <b>1384</b> | <b>5/11/2015</b> | <b>\$65,245.94</b>  |
| <b>1383</b> | <b>5/11/2015</b> | <b>\$5,876.05</b>   |
| <b>1382</b> | <b>5/11/2015</b> | <b>\$415.74</b>     |
| <b>1393</b> | <b>5/13/2015</b> | <b>\$411,421.00</b> |
| <b>1406</b> | <b>5/20/2015</b> | <b>\$8.00</b>       |
| <b>1394</b> | <b>5/20/2015</b> | <b>\$167.00</b>     |
| <b>1395</b> | <b>5/21/2015</b> | <b>\$19,044.55</b>  |
| <b>1407</b> | <b>5/22/2015</b> | <b>\$55.00</b>      |
| <b>1397</b> | <b>5/22/2015</b> | <b>\$265,595.42</b> |
| <b>1396</b> | <b>5/22/2015</b> | <b>\$2,730.48</b>   |
| <b>1408</b> | <b>5/28/2015</b> | <b>\$200.00</b>     |

**Total \$1,299,218.16**

**•Approval of Superintendent's Recommendation on Personnel**

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## **SUPERINTENDENT'S RECOMMENDATION ON PERSONNEL**

### **APPOINTMENTS EFFECTIVE MAY 29, 2015**

**Michael Wood Part-Time Seasonal Workstation Technician/Student Intern**

### **APPOINTMENTS EFFECTIVE JUNE 15, 2015**

**Lauren Wood Part-Time Seasonal Workstation Technician/Student Intern**

### **MOST K-8 LITERACY APPOINTMENTS EFFECTIVE JULY 6, 2015**

**Jennifer Pesare**

**Deborah Prentiss**

**Kim Smith**

**Brittney Schuchmann**

**Christa Robinson**

**Mike Penza**

**Megan Almeida**

**Paula Guarino**

### **MOST K-8 MATH APPOINTMENTS EFFECTIVE JULY 6, 2015**

**Christa Robinson**

**Kelly Brennan**

**Matthew Healey**

**Renee Fagan**

**Ashley Yanek**

**Randy Forst**

**CREDIT RECOVERY APPOINTMENTS EFFECTIVE JULY 6, 2015**

**Trina Bona – Social Studies**

**Kevin Lendrum – Science/Biology**

**Randy Forst – Math**

**Megan Sparadeo – ELA**

**APPOINTMENT EFFECTIVE JULY 6, 2015**

**Jeff Jenkins Computer/Network/Data Technician I**

**APPOINTMENTS EFFECTIVE AUGUST 28, 2015**

**Desiree Brown French Teacher, Middletown High School**

**Keith Daniels Pre-Engineering/Technology Teacher, J.H. Gaudet School**

**Zachary Fenster Pre-Engineering/Technology Teacher, Middletown High School**

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**APPOINTMENTS EFFECTIVE SEPTEMBER 2, 2015**

**Erica Bulk Dean of Students, J.H. Gaudet School**

**Sandra Shaw .4 French Teacher, Middletown High School**

**Jennifer Holubeko Head Content Teacher K-4 Science**

**RESIGNATION EFFECTIVE MARCH 6, 2015**

**Karen Pezzullo Bus Monitor**

**RESIGNATION EFFECTIVE JUNE 23, 2015**

**Pamela Souza Data Support Teacher Assistant**

**RETIREMENT EFFECTIVE JULY 1, 2015**

**Elizabeth Roderiques District Technology Specialist**

**Cheryl Welch District/School Administrative Support Personnel (261 Days)**

## **FALL COACHING APPOINTMENT EFFECTIVE AUGUST 10, 2015**

**Marc Haskell Girls' Varsity Soccer Coach**

### **CORRECTION**

**Ann Clark From .8 ELL and .2 Reading Specialist (K-8) (Long Term Substitute), to English Language Reading Intervention Teacher (K-8) (Long Term Substitute)**

### **ACTION ITEMS**

#### **REOPEN EARLY RETIREMENT**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve reopening early retirement until August 3, 2015. Unanimous vote.**

#### **CUSTODIAL SUPPLY BID EXTENSION**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve a one-year extension to the custodial supply bid with Simplex Products. Unanimous vote.**

#### **DUAL ENROLLMENT POLICY – 1ST READING**



**MOTION: 1) Kellie DiPalma Simeone , 2) Liana Fenton. That the School Committee approve the Dual Enrollment Policy – 1st Reading. Unanimous vote.**

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**Several questions were posed regarding this policy:**

- If a student requires an aide, would the aide attend with the student?**
- Do we need to supply transportation and/or books? Most colleges have tablets, would we need to supply them?**
- Regarding liability, if a student drives to the college campus and gets in an accident, are we responsible?**
- If this is no longer funded by the State, would we have to continue this?**

**Mrs. Kraeger will get answers to these questions.**

## **COMPUTER/NETWORK TECHNICIAN I JOB DESCRIPTION – 2ND READING**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve the Computer/Network Technician I Job Description – 2nd Reading, as amended. Unanimous vote.**

## **COMPUTER/NETWORK/DATA TECHNICIAN II JOB DESCRIPTION – 2ND READING**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve the Computer/Network/Data Technician II Job Description – 2nd Reading, as amended. Unanimous vote.**

## **HEALTH AND WELLNESS POLICY – 2ND READING**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve Health and Wellness Policy – 2nd Reading. Unanimous vote.**

## **MIDDLETOWN SCHOOL/MIDDLETOWN POLICY MOU**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve the annual Memorandum of Understanding between the Middletown School Department and the Middletown Police Department. Unanimous vote.**

## **HOME SCHOOLING**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve home schooling 14-15-17. Unanimous vote.**

## **RECALLS**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee authorize the Superintendent to recall teachers based on enrollment, need, and funding. Unanimous vote.**

## **FIVE-YEAR PLAN AND NECESSITY OF CONSTRUCTION**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve Robinson, Green and Beretta (RGB) to conduct a Facilities Study which includes a 5-Year Plan and Necessity of Construction Report. Unanimous vote.**

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**This is an approval to go forward with the Facilities Study with RGB. This is important if we want to pursue housing aid reimbursement.**

## **BUDGET ADJUSTMENTS FY 14-15**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee authorize the Superintendent to make line item adjustments to the FY15 budget. Unanimous vote.**

## **ADOPT FY 15-16 ADJUSTED BUDGET**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve the adjusted FY 15-16 budget of \$38,288,442, based on Town Council appropriation. Unanimous vote.**

**By law, this needed to be done within 30 days after the Town budget was approved.**

## **PARTIAL ROOF REPLACEMENT**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee approve A & M Sheet Metal & Roofing, pending Town Council and R.I. Department of Education approval. Unanimous vote.**

**Since this is an immediate health and safety concern, we could receive 35% reimbursement from the State, pending their approval.**

## **OLD BUSINESS**

**•Consultant – The Superintendent received a memo from Town Administrator Shawn Brown regarding the hiring of a consultant to work with the Town to identify opportunities that may result in**

efficiencies and improvements in the Town's educational program. The town/schools will work with Ralph Malafronte, former Barrington Superintendent of Schools. A meeting is scheduled for tomorrow.

•Sponsorship – Senator DiPalma and Representative Ruggerio sponsored a Bill regarding Middletown Public Schools Sponsorship Program. This would allow the Middletown school Committee to review and approve paid advertising and business sponsorship opportunities that use or may be located on school district property. This is specific to Middletown. This gives us an opportunity to look at advertising. We will work with the Town to make sure we are within the guidelines of signage.

## **NEW BUSINESS**

•Town Council/School Committee – We need a plan going forward that addresses a working relationship with the Town Council. What would the format be? A joint meeting with the Town Council or using a facilitator was suggested. The meeting needs to be constructive. Mrs. Spengler said that we have tried workshops and committees in the past.

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## **SUPERINTENDENT'S REPORT**

•Curriculum – Digital Transformation Kick-Off Day presentation was an overview of part of the work we are doing with The vanBeuren Foundation. This will help to lay the foundation for next year. They will again work with teachers in collaboration with Tiverton.

The MOST Program is not a traditional summer school. These are students that need intervention. The MOST K-8 and MOST 9-12 programs look at students struggling with reading comprehension. Credit Recovery 9-12 is also offered at Middletown High School. Every student is not eligible for this. It is not for the student with a low average, but for the student who struggled with certain topics. The MOST Capstone 9-12 is for the student wanting to get a head start on their Capstone Project. Mrs. Deanne Reilly and Mr. John Cunic oversee the programs.

The Science curriculum will be presented to the School Committee for approval next month.

•Financial – We are coming to the end of the fiscal year. The final payroll will be on Friday, June 26, 2015. Line item amendments will take place in July. We will be looking for Town Council approval of the bottom line amendments in August. The preliminary audit walkthrough will be beginning this week. An audit kickoff meeting will be held in August.

**The shortfall in the current budget for 2015-16 is \$144,000. Final enrollment figures and staffing needs will be looked at this summer. Additional amendments will be presented to the School Committee in September and will go before the Town Council in October. We will try to align this with the quarterly report.**

**•Facilities – The boiler inspections are complete. Numerous safety inspections will take place in July and August.**

**A.L.I.C.E. Training for Facilities staff and Administration staff will take place next week. Back safety training will also take place for Facilities staff, as well as storm water pollution prevention training.**

**The roofing bid has closed and we are wrapping up final approvals with the Town.**

**Mr. O'Connell asked about the furnace at Forest Avenue School. Mr. Anderson that is the last of the steam boilers in the district.**

**Two Core Committee meetings have been held. A meeting will take place in mid-July to relook at the plans.**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. That the School Committee receive the Superintendent's Reports. Unanimous vote.**

## **REPORTS OF OFFICERS AND COMMITTEES**

**Mrs. Fenton said that there is a possibility that several bills will be passed tomorrow regarding charter schools. The Governor wants to look at funding charter schools.**

**Mrs. Spengler attended the awards night at Middletown High School. Over \$800K was awarded to Middletown students. A student will be attending the US Naval Academy and West Point. 165 students graduated. D.A.R.E. Graduation was held today. Mrs. Spengler, Mrs. Kraeger, Ms. Pellerin and Mr. Anderson attended an award ceremony for Mrs. Savastano for “Make IT Happen”. This was a National technology award given at the local level through R.I. Technology Educators.**

**Mr. Arnold received the R.I. Association of School Committees award.**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. To go into Executive Session 42-46-5 (a) 1,2,5,8,9 at 6:55 p.m. Unanimous vote.**



**Return from Executive Session at 7:28 p.m. Mrs. Spengler announced that no vote was taken in Executive Session.**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. To seal the minutes. Unanimous vote.**

**ADJOURN FROM MEETING**

**MOTION: 1) Kellie DiPalma Simeone, 2) Liana Fenton. To adjourn from School Committee Meeting at 7:29 p.m.**

**Respectfully Submitted,**

**Rosemarie K. Kraeger, Chair**